

**VERMILION LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION ADMINISTRATION BUILDING**

**REGULAR MEETING  
Monday, July 16, 2018**

**AGENDA**

I. Call to Order

II. Roll Call: Chris Habermehl  
Shelly Innes  
Krystal Russell  
Michael Stark  
Sara Stepp

III. Pledge of Allegiance and Moment of Silence

IV. **REPORTS:**

**A. SUPERINTENDENT'S REPORT**

1. One (1) year Additional Duties contract for the 2018-2019 contract year to the following:  
Kurt Habermehl, VHS Head Basketball Coach, Level 43, Step 4, \$7857.00
2. One (1) year Additional Duties contract for the 2017-2018 contract year to the following:  
Cara Habermehl, 2017-2018 Instructional Chaperone, Level 0, Step 0, \$254.00  
Leia Innes, Instructional Chaperone, Level 0, Step 1, \$299.00  
Kurt Innes, VHS Head Soccer Coach, Level 23, Step 3, \$4355.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

3. Introduction of new teachers:  
Rachel Miller, VHS Art Teacher  
Rachel Hogue, Part-time Preschool
4. Recommend a resolution to approve the Therapy Services Agreement with Mercy Health Regional Medical Center. (ATTACHMENT A)
5. Recommend a resolution to approve the School Nurse Services Agreement with Mercy Health Regional Medical Center. (ATTACHMENT B)

**B. TREASURER'S REPORT**

1. Recommend a resolution to approve the Financial Records for month ending June 30, 2018 (ATTACHMENT C)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

2. Recommend a resolution to proceed with placing a .68 mil School Safety and Security Tax Levy on the November ballot. (ATTACHMENT D)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

3. Recommend a resolution to approve the purchases for Social Studies Grades 4-7 electronic and hardcopy version from Pearson 6-year license at a cost of \$40,648.67. (ATTACHMENT E)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

4. Recommend a resolution to approve the 2018-2019 contract for Northern Buckeye Education Council for Hosted Virtual Servers (Registration Gateway and DocuShare) (ATTACHMENT F)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

5. Recommend a resolution to approve the 2018-2021 contract from SentrySafe for \$22,205.50. (ATTACHMENT G)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

6. Recommend a resolution to accept the following donations VHS Speech and Debate: \$30.00 from Ron and Lou Ann Hauch and \$50.00 from Ruth Maurer in honor of Dianne Mosley's 90<sup>th</sup> birthday.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

7. Recommend a resolution to approve the contract for Cleveland Clinic Sports Health from July 20, 2018 through July 29, 2019. (ATTACHMENT H)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

8. Recommend a resolution to approve the Apple Lease Agreement and the buyback quote from Diamond Assets. (ATTACHMENT I)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

9. Recommend a resolution to authorize the Treasurer to advance from the General Fund to the following Federal funds the amount of \$79,859.06  
Fund 516 \$53,291.87  
Fund 572 \$24,153.54  
Fund 587 \$2,413.65

10. **ITEMS FOR DISCUSSION**

1. Appointment of representative for the Tax Incentive Review Council for the Erie Regional Planning Commission.
2. Tax abatement for Defense Soap

11. **CONSENT AGENDA**

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board, the Treasurer or the Superintendent requests that any such item be removed from the Consent Agenda and voted upon separately.

- A. Minutes of the June 4 and June 27, 2018 board meeting. (ATTACHMENT J)
- B. Approve Student Fees for 2018-2019 (ATTACHMENT K)
- C. Approve the VHS Student Handbook for 2018-2019 (ATTACHMENT L)
- D. Approve the updated 2018-2019 school calendar as previous viewed. (ATTACHMENT M)
- E. Approve Breakfast and Lunch prices for the 2018-2019 school year  
Vermilion Elementary- Breakfast \$1.60, Lunch \$2.50  
Sailorway and Vermilion High School- Breakfast \$1.60, Lunch \$2.60
- F. Recommend a resolution to approve the July 2018- June 2020 Interagency Agreement to provide Head Start, Help Me Grow, Erie County Board of Developmental Disabilities. (ATTACHMENT N)
- G. Approve the following **EMPLOYMENT ACTION:**  
Letter of Resignation from the following:  
Courtney Feige, Counselor VHS, effective June 30, 2018

One (1) year leave of absence to:

Susan Wells, Educational Aide effective 2018-2019 school year.

One (1) year limited Tutor contract for Summer 2018 to the following:

Elizabeth Pazder, 12 hours extended school year

Lisa Dobinson, 10 hours extended school year

Melissa Roberts, 10 hours extended school year

One (1) year limited Tutor contract for the 2018-19 contract year to the following:

Jeffrey Keck

Martin Yonkof

One (1) year limited Teacher contract for the 2018-2019 contract year to the following:

Andrew Novak, VHS and SMS Vocal Music Teacher, Level 1, Step 2, \$38,600.00

Rachel Miller, VHS Art Teacher, Level 4, Step 4, \$47,139.00

Rachel Hogue, Part-time Preschool

Adam Beckwith, VHS Intervention Specialist, Level 1, Step 4, \$42,016.00

Jordan Fahr, VHS School Counselor, Level 5, Step 23, \$67,635.00

One (1) year Limited Additional duties contract for the 2018-19 contract year to the following:

Anjeanette Caffarel, Senior Class Advisor, Level 26, Step 4, \$4953.00

Michael Palm, 8<sup>th</sup> Grade Team Leader, Level 12, Step 2, \$2306.00

Matthew Pisano, SMS Student Council Advisor, Level 6, Step 2, \$1366.00

Dan Walther, Co-VHS Fall Faculty Manager, Level 18, Step 4, \$1775.00

Anjeanette Caffarel, Co-VHS Fall Faculty Manager, Level 18, Step 4, \$1775.00

Dan Walther, Co-VHS Winter Faculty Manager, Level 18, Step 4, \$1775.00

Brett Colahan, Weight Room Coordinator, Level 14, Step 0, \$2562.00

Mark Kuhnle, VHS Assistant Golf, Level 15, Step 0, \$2733.00

Jeffrey Olsen, VHS Girls Golf, Level 22, Step 1, \$4014.00

Michael D'Egidio, SMS 7th Head Football, Step 16, Step 4, \$3245.00

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Cory Griffin, VHS Assistant Football, Level 24, Step 4, \$4611.00  
Stacey Webb, VHS Assistant Cross Country Coach, Level 15, Step 4, \$3074.00  
Rachel Miller, VHS Head Girls Tennis Coach, Level 22, Step 0, \$3928.00  
Rebecca Balduff, VHS Assistant Volleyball, Level 16, Step 4, \$3245.00  
Kelly Frederick, SMS 8<sup>th</sup> Grade Volleyball Coach, Level 14, Step 0, \$2562.00  
Kathleen Hudson, VES Kindergarten Team Leader, Level 12, Step 0, \$2220.00  
Matthew Malear, VES 1<sup>st</sup> Grade Team Leader, Level 12, Step 4, \$2562.00  
Nicole Fritz-Garcia, VES Co-2<sup>nd</sup> Grade Team Leader, Level 12, Step 4, \$1281.00  
Jeffrey Olsen, VES Co-3<sup>rd</sup> Grade Team Leader, Level 12, Step 3, 1238.50  
Alissa Truax, VES Co-3<sup>rd</sup> Grade Team Leader, Level 12, Step 0, \$1110.00  
Heather Shoop, 5<sup>th</sup> Grade Team Leader, Level 12, Step 4, \$2562.00  
Nicole DeKam, 6<sup>th</sup> Grade Team Leader, Level 12, Step 1, \$2306.00  
Kendra Snook, 7<sup>th</sup> Grade Team Leader, Level 12, Step 4, \$2562.00  
Shawna Stillman, SMS Intramurals, Semester 1, Level 7, Step 3, \$1623.00  
Shawna Stillman, SMS Intramurals, Semester 2, Level 7, Step 3, \$1623.00  
Kenneth Ryan, SMS Intramurals Semester 1, Level 7, Step 4, \$1708.00  
Kenneth Ryan, SMS Intramurals Semester 2, Level 7, Step 4, \$1708.00  
Kenneth Ryan, CO-SMS Athletic Director, Level 40, Step 3, \$3629.50  
Michael Palm, Co-SMS Athletic Director, Level 40, Step 0, \$3501.50  
Kimberly Judd, VHS Marching Band Director, Level 13, Step 2, \$2562.00  
Kimberly Judd, VHS Jazz Band Director, Level 6, Step 2, \$1366.00  
Kimberly Judd, Co-VHS Performing Band, Level 7, Step 2, \$768.50  
Kimberly Judd, Co-VHS Pep Band, Level 6, Step 2, \$683.00  
Kimberly Judd, VHS Musical Director, Level 12, Step 0, \$2220.00  
Brett Dawson, VHS Assistant Marching Band, Level 9, Step 3, \$1964.00  
Brett Dawson, Co-VHS Performing Bands, Level 7, Step 3, 811.50  
Brett Dawson, Co-VHS Pep Band, Level 6, Step 2, \$683.00  
Brett Dawson, SMS Performing Band, Level 1, Step 3, \$598.00  
Christen Schneid, VHS Art Club Advisor, Level 9, Step 4, \$2050.00  
Christen Schneid, VHS Building Technology Coordinator, Level 25, Step 4, \$4782.00  
Donna Rini, Friday School Suspension, Level 10, Step 0, \$1879.00  
Brett Dawson, Orchestra Director, Major Musical, Level 10, Step 3, \$2135.00  
Brett Dawson, SMS Marching Band, Level 9, Step 2, \$1879.00  
Cory Griffin, VHS Advanced Placement Government, Level 4, Step 2, \$1025.00  
Lynette Lias, VES Public Performance K-3, Level 0, Step 4, \$427.00  
Katie Harkelroad, Workforce Development, PLC Coordinator, Level 29, Step 2, \$5165.00  
Allen Seeley, SMS Drama Club Advisor, Level 11, Step 1, \$2135.00  
Palla Beursken, SMS Building Technology Coordinator, Level 25, Step 2, \$4611.00  
Jessica Nardi, SMS Special Education Department Head, Level 12, Step 4, \$2562.00  
Mike D'Egidio, Co-National Honor Society Advisor, Level 4, Step 4, \$598.00  
Kellie Pancost, Co-National Honor Society Advisor, Level 4, Step 4, \$598.00

One (1) year Limited Supplemental Contract for the 2018-19 contract year to the following:

Jeff Keck, VHS Assistant Football, Level 24, Step 4, 4441.00  
Cody Rice, VHS Assistant Football, Level 24, Step 3, \$4526.00  
Bob Eis, VHS Girls Head Volleyball, Level 29, Step 4, \$5465.00  
Daniel O'Brien, VHS Head Girls Soccer Coach, Level 23, Step 0, \$4099.00  
Hannah Bartlome, VHS Assistant Girls Soccer Coach, Level 15, Step 0, \$2733.00  
Timothy Volzer, VHS Assistant Football, Level 24, Step 4, \$4611.00  
Ryan Ladd, Cross Country Coach, Level 22, Step 0, \$3928.00  
Richard Bodeker, VHS Assistant Soccer Coach, Level 15, Step 3, \$2989.00  
Stephanie Mayer, VHS Assistant Volleyball Coach, Level 16, Step 4, \$3245.00  
William DiFucci, VHS Assistant Football Coach, Level 24, Step 2, \$4441.00  
Philip Brickner, VHS Assistant Football Coach, Level 24, Step 0, \$4270.00  
Terrance Anders, SMS Cross Country Coach, Level 14, Step 0, \$2562.00  
Sara Gentile, VHS Assistant Football Cheerleading Coach, Level 7, Step 0, \$1366.00  
Sara Gentile, VHS Assistant Basketball Cheerleading Coach, Level 7 Step 0, \$1366.00

One (1) year Additional Duties contract for the **2017-18** contract year to the following:

Allen Seeley, Instructional Chaperone, Level 0, Step 0, \$254.00.

Christen Schneid, Independent Study, Level 1, Step 0, 338.00

Robert Duray, Freshman Class Advisor, Level 4, Step 4, \$1184.00

Ann Zgodinski, VHS Yearbook Advisor, Level 14, Step 3, \$2790.00

Christine Reynolds, AP Course, Level 4, Step 3, \$1099.00

John Carmack, SMS Performing Choirs, Level 0, Step 4, \$425.00

John Carmack, VHS Accompanist, Level 7, Step 1, \$1437.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

V. Items removed from the Consent Agenda:

\_\_\_\_\_  
\_\_\_\_\_

Public Participation

VI. (The Board President reserves the right to limit time.)

The Public Participation section of the Board of Education’s agenda is specifically designed for the public to address the Board with their compliments, concerns, and/or questions. The Board welcomes your comments. If you wish to address the Board regarding a problem, the Board would remind you of two things. First, your comments should be factual and respectful of the rights of others. Second, before coming to the Board with a specific problem, you should have first addressed the problem with the appropriate teacher, staff member, or administrator. For your information, the rules governing the Public Participation section of the agenda can be found on the last page of your brochure, “The Vermilion Local Schools Board of Education Meeting.

VII. Date and location of upcoming Board meetings (Located at the Vermilion High School, 1250 Sanford Street, Vermilion, unless noted)

- Regular Meeting: Monday, August 13, 2018 at 7:00 PM
- Regular Meeting: Monday, September 10, 2018 at 7:00 PM
- Regular Meeting: Monday, October, 8, 2018 at 7:00 PM

VIII. Recommend a resolution to move into Executive Session for the purpose of employment or compensation of public employees.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

Time into executive session: \_\_\_\_\_ Time returned to regular session: \_\_\_\_\_

IX. Recommend a resolution to approve administrative salaries for Shawn Bergman and James Williamson.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

X. **Adjournment**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Habermehl \_\_\_\_; Mrs. Innes \_\_\_\_; Mrs. Russell \_\_\_\_; Mr. Stark \_\_\_\_; Mrs. Stepp \_\_\_\_

Passed \_\_\_\_\_ Defeated \_\_\_\_\_

Time: \_\_\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public meeting as indicated on the agenda.

**TOPICS THAT MAY BE DISCUSSED IN EXECUTIVE SESSION**  
**Ohio Revised Code 121.22**

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or review negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangement

